



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : ASTORIA PALAWAN
 Address : km 62 Brgy.. San Rafael, Puerto Princesa City, Palawan.
 TIN : 000-545-202-003
 P.O. No. : 2022-05-0350
 Date : May 05, 2022
 Mode of Procurement : LOV

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Within Palawan
 Date of Delivery : May 19-20,2022
 Delivery Term : FOB Destination
 Payment Term : 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 1 day Palawan LSWDO Conference for CY 2022.- 1st Sem Venue: Within Palawan Dates: <u>May 19-20,2022</u> Check in: May 19,2022 / 12:00 NN Check out: May 20, 2022 / 12:00 NN Room Sharing: Air Conditioned Room, Double sharing with individual bed per pax and free toiletries (with IATF and DOT Guidfines for the Minimum Health Standard) Meals Schedules: May 19: PM snack and Dinner May 20: Breakfast, AM snack, and Lunch Type of serving: Managed Buffet : Breakfast (6:00AM) and Dinner (6:00PM) Hot packed meals: AM snack, Lunch (12:00NN) and PM snack(3:00 PM) Menu Selection: 1. Hotel shall submit menu (Minumum of 2 viands, soup, desserts beverages) 2. Hotel shall submit proposed menu of the day 1 week before the conduct of the activity) 3. No repeating meal per menu. 4. Food should have vegetables, fruits, and can adjust for Non Pork eaters. Inclusions: 1. Complimentray use of function room and other amenities/ no pillars in the middle of the room and spacious for the activities 2. Complimentary use of audio-visual and banquet facilities projector, LCD whitescreen, Rostrum, sound system, with 4 wireless microphones, audio 3- Free flowing coffee and tea at the function hall. 4. Free use of WiFi Internet. (high speed internet) 5. Complimentary Welcome Tarpaulin/Backdrop at the funcion Complimentary free access to all hotel Amenities, facilities and outdoor activities with recreational space. atleast 3 stand by attendant. 6. Provision of sanitary kit. 7. with solidarity night activity (Native delicacies, finger food & Drinks 8. Bathrooms with Hot and Cold Showers with enough toiletries. (towel, toothpaste, soap, and shampoo) 9. Hotel to submit DOT accreditation Certificate. Rating Factor Passing Rate: 85% ***nothing follows*** Approved Budget Cost: Php 56,000.00 RFQ No.2022-03-0193ANP LOV Purpose: Palawan LSWDO Conference for CY 2022. - 1st Sem Prepared by: Cathy Victorio	28 25 guaranteed pax	2,000.00 x 28 pax x 2 days 1 single room & 9 Triple sharing COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY NOT COMPLY COMPLY COMPLY	56,000.00
			TOTAL		56,000.00

(Total Amount in Words) **FIFTY SIX THOUSAND PESOS ONLY.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

FERNANDO R. DE VILLA, JR., CESO III
Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : 1
 Funds Available : 76,600
 Signature over Printed Name of Chief Accountant/Head of Accounting
DANILYN T. GALAN
 AO V, OIC - Accounting Section Head

ORS/BURS No. : 72-05-11,0X
 Date of the ORS/BURS : 5/5/22
 Amount : 76,600



Department of Social Welfare and Development
DSWD-GF-010 | REV 00 / 12 OCT 2021



"Serbiyong May Puso Sami Man sa MIMAROPA"

NOTICE OF AWARD

May 5, 2022

MARITESS BAYLOSIS UNGOCO

Authorized Representative

ASTORIA PALAWAN

km 62 Brgy.. San Rafael, Puerto Princesa City,
Palawan.

Dear Ms. Ungoco:

We are pleased to inform you that the RFQ No. 2022-03-0193A for the Board and Lodging of the Palawan LSWDO Conference for CY 2022.- 1st Sem is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to FIFTY SIX THOUSAND PESOS ONLY (Php 56,000.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-05-0350 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

FERNANDO R. DE VILLA, JR., CESO III

Regional Director

Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

ASTORIA PALAWAN

Date: _____

BAC RESOLUTION NO. 2022-0051

Series of 2022

BAC RESOLUTION RECOMMENDING NEGOTIATED PROCUREMENT-LEASE OF VENUE AS MODE OF PROCUREMENT AND RECOMMENDING AWARD

WHEREAS, on March 23, 2022, the Bids and Awards Committee thru its Secretariat received an approved Purchase Request for the Lease of Venue for 1st Semester Palawan LSWDO Conference for CY 2022. on May 19-20, 2022 in Palawan;

WHEREAS, the approved Budget for the Contract for the Lease of Venue is Fifty Six Thousand Pesos Only (Php 56,000.00);

WHEREAS, the abovementioned request has been included in the Annual Procurement Plan for FY 2022;

WHEREAS, following the procurement modality, Negotiated Procurement- Lease of Venue (NP-LOV) as supplemented in the CY 2022 Annual Procurement Plan of the Region and pursuant to Annex H of the 2016 Implementing Rules and Regulations (IRR) of the Republic Act (RA) 9184 or the Government Procurement Reform Act, in NP-LOV, "The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;

WHEREAS, the Procurement Section conducted canvass by sending Request for Quotation to prospective service providers. The RFQ and the proof of invitation are hereto attached as Annex A and made an integral part hereof;

WHEREAS, within the set deadline, two (2) quotations were received by the BAC Secretariat. The quotation received is hereto attached, marked as Annex B and made an integral part hereof;

WHEREAS, three service provider submitted their intent to submit the following results;

Service Provider	Total Quote	Remarks
ASTORIA PALAWAN	Php 56,000.00	COMPLY
PALAWAN UNO HOTEL	Php 56,000.00	COMPLY

WHEREAS, a Table of Rating Factor was used as basis for criteria in selecting the right lease of venue;

WHEREAS, the bidders, Astoria Palawan and Palawan Uno Hotel has the same bid amount but upon evaluation on the Rating Factor, Palawan Uno Hotel failed to pass;

WHEREAS, the Bids and Awards Committee have carefully checked and assessed the compliance of Astoria Palawan based on the end user's requirements;

WHEREAS, Astoria Palawan is more responsive and compliant based on end user's requirements;

NOW, THEREFORE, in light of the foregoing considerations, **WE**, the Bids and Awards Committee, hereby **RESOLVE** as it hereby **RESOLVED**;

1. To recommend Negotiated Procurement- Lease of Venue as Mode of Procurement to the Head of the Procuring Entity (HOPE);
2. To recommend the approval of award to Astoria Palawan, as the Lowest Calculated and Responsive Bid for the Lease of Venue for the for 4th Quarterly Palawan LSWDO Conference for CY 2022.- 1st Sem on May 19-20, 2022;

RESOLVED, this 28th day of April, 2022


JAMUEL P. BALBABOCO
BAC Member


IMEE C. VILLANUEVA
BAC Member

MARICEL DELA VEGA-URDAS
BAC Member

PATRICK G. JARMIN
Alternate BAC Member

KHEEN MICHAEL G. SE
Alternate BAC Member

MIRAMELINDA O. LEUTERIO
Alternate BAC Member

GENELIZA Q. GABILAN
BAC Vice Chairperson


SHEILA S. TAPIA
BAC Chairperson

Approved by:


FERNANDO R. DE VILLA JR., CESO III
Regional Director
Head of Procuring Entity

Purpose: Palawan LSWDO Conference for CY 2022

Item No.	Qty	Unit	Purchaser's Requirements			
1	28	pax	Board and Lodging for 1 day			
25 guaranteed pax			Palawan LSWDO Conference for CY 2022 - 1st Sem			
Venue: Within Palawan			x 28 pax			
Dates:			x 2 days			
May 19-20, 2022			1 single room & 9 Triple sharing room			
Check in: May 19, 2022 / 12:00 NN			COMPLY			
Check out: May 20, 2022 / 12:00 NN			COMPLY			
Room Sharing: Air Conditioned Room, Double sharing with individual bed per pax and free toiletries (with			COMPLY			
Meals Schedules:						
May 19: PM snack and Dinner			COMPLY			
May 20: Breakfast, AM snack, and Lunch			COMPLY			
Type of serving:						
Managed Buffet : Breakfast (6:00AM) and Dinner (6:00PM)			COMPLY			
Hot packed meals: AM snack, Lunch (12:00NN) and PM snack(3:00 PM)			COMPLY			
Menu Selection:						
1. Hotel shall submit menu (Minimum of 2 viands, soup, desserts beverages)			COMPLY			
2. Hotel shall submit proposed menu of the day			COMPLY			
1 week before the conduct of the activity)			COMPLY			
3. No repeating meal per menu.			COMPLY			
4. Food should have vegetables, fruits, and can adjust for Non Pork eaters.			COMPLY			
			Sub Total		56,000.00	
			Sub Total		56,000.00	
			Sub Total		56,000.00	
			Sub Total		56,000.00	

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on April 28, 2022

recommends to be awarded to ASTORIA PALAWAN as the most responsive bid

Jamuel P. Balaboco
 Member

Imee C. Villanueva
 Member

Maricel E. Dela Vega-Urdas
 Member

Geneliza Q. Gabilan
 Vice Chairperson

Sheila S. Tapia
 Chairperson

PATRICK G. JARMIN
 Alternate Member

KHEEN MICHAEL G. SE
 Alternate Member

MIRAMELINDA O. LEUTERIO
 Alternate Member

Approved by:

Fernando R. De Villa, Jr., Ces0 III
 Regional Director

Purpose: Palawan LSMDO Conference for CY 2022.

Item No.	Qty	Unit	Purchaser's Requirements		ASTORIA PALAWAN		PALAWAN UNO HOTEL	
			Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
			Inclusions:					
			1. Complimentary use of function room and other amenities/ no pillars in the middle of the room and spacious for the activities					
			2. Complimentary use of audio-visual and banquet facilities projector, LCD whitescreen, Rostrum, sound system, with 4 wireless microphones, audio jack, whiteboard marker with eraser, extension cord.					
			3- Free flowing coffee and tea at the function hall.					
			4. Free use of WiFi Internet (high speed internet)					
			5. Complimentary Welcome Tarpaulin/Backdrop at the function					
			Complimentary free access to all hotel Amenities, facilities and outdoor activities with recreational space.					
			atleast 3 stand by attendant.					
			6. Provision of sanitary kit.					
			7. with solidarity night activity (Native delicacies, finger food & Drinks					
			8. Bathrooms with Hot and Cold Showers with enough toiletries.					
			(towel, toothpaste, soap, and shampoo)					
			9. Hotel to submit DOT accreditation Certificate.					
			Rating Factor					
			Passing Rate: 85%					
			page 2 of 2					
			nothing follows					
			Approved Budget Cost: Php 56,000.00		TOTAL		TOTAL	
				56,000.00		56,000.00		TOTAL

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on April 18, 2022
 recommends to be awarded to ASTORIA PALAWAN as the most responsive bid

JAMUEL P. BALBABOCO Member
 IMEE C. VILLANUEVA Member
 MARICEL F. DELA VEGA-URDAS Member
 GENELIZA O. GABILAN Vice Chairperson
 SHEILA S. TAPIA Chairperson

PATRICK G. JARMIN Alternate Member
 KHEEN MICHAEL G. SE Alternate Member
 MIRAMELINDA O. LEUTERIO Alternate Member

Approved by: Fernando R. de Villa, Jr.
 Regional Director